

# Ara Hardship Application

The purpose of the Ara Hardship Grant is to assist enrolled students whose continued study would be threatened by **unanticipated** financial circumstances.

## Do you meet the criteria?

I have exhausted all other means of obtaining assistance before applying (i.e. StudyLink, WINZ, savings, overdraft, family etc).	Yes	No
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I am a New Zealand citizen or permanent resident.	Yes	No
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I have attended my course for a minimum of <b>four (4) weeks</b> before applying. (Your attendance will be checked and it must be regular to be eligible for assistance.)	Yes	No
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My application will not be considered if received within <b>seven (7) days of the course end date.</b>	Yes	No
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**Note: There is a maximum amount of assistance each student can access per year.**

Please see Student Support at your campus or email: [studentsupport@ara.ac.nz](mailto:studentsupport@ara.ac.nz), phone 0800 24 24 76.

1 Submit the completed application form to Student Support or email.

2 Please make sure you email or bring the following with you:

• full bank statement on <u>all</u> your accounts showing the last 30 days' activity, including your credit card account and any joint accounts (an ATM printout will not be sufficient)	Yes	No
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• a completed Budget form (attached)	Yes	No
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Where possible you will be contacted within two working days.

## Your name and details

Student ID number

Programme/course

Surname or family name

Given name(s)

Address

Telephone Home

Mobile

Email

Date of Birth

Citizenship

New Zealand Citizen

New Zealand Permanent Resident

Other

Ethnicity

Iwi

Marital status

Single

Married

De Facto

Do you live alone?

Yes

No

Dependent children

No

Yes If yes, list their ages

*(Children you are financially responsible for)*

## Financial situation

Have you received an Ara Hardship Grant so far this year?

Yes

No

Do you have a student loan this year from StudyLink?

Yes

No\*

Have you applied for an allowance or loan (for living costs) including course-related costs from StudyLink?

Yes

No\*

Do you have a student banking package with an overdraft facility?

Yes

No\*

If so, have you exhausted this overdraft facility?

Yes

No\*

Do you currently have regular paid employment?

Yes

No

Considering your course commitments, do you intend looking for work?

Yes

No

*\*For applications to be considered, you must have exhausted all other means of assistance.*

What financial support are you able to obtain from your parents or relatives?

What amount are you seeking from the Ara Hardship Grant?

Please tell us about your current needs?

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Are you attending classes regularly and are your assessments up to date?

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**I hereby declare that the information that I have given is true and correct; no information which could have a material bearing on my application has been withheld. I understand the making of a false declaration is an offence under the Crimes Act 1961.**

**The personal information you provide on this application is protected by the Privacy Act 1993.**

It will not be used for any purpose other than assessing your eligibility for an Ara Hardship Grant and for compiling statistics.

**By signing this application, I agree to Ara collecting information about my student loan/allowance and/or benefit from StudyLink/WINZ if required, for the purpose of this application.**

Signed

Date

# Budget Form

Name

Date

**When you are completing this budget form, please include all income sources, eg including your partner/spouse if applicable, and list the total expenses.**

How many adults/children does this budget cover?

Adults

Children

## HOUSEHOLD INCOME

Wages/salary  
Income Support payments  
Other income  
**Total income**

Monthly	Weekly
\$	\$

## TRAVEL COSTS

Fares (eg bus, train)  
Petrol/fuel  
Car insurance  
Car registration  
Car warrant of fitness  
Car maintenance/repairs  
**Total travel costs**

Monthly	Weekly
\$	\$

## GENERAL COSTS

Alcohol/cigarettes  
Entertainment  
Childcare  
Hire purchase/s  
Bank fees  
Club fees/subscriptions  
Donations  
Fines  
Court required payments  
Other (please specify)  
**Total general costs**

Monthly	Weekly
\$	\$

## HOUSEHOLD COSTS

Rent/board  
Mortgage  
Groceries  
Power  
Gas  
Phone (landline/mobile/internet)  
Rental of goods  
Rates  
House maintenance  
Household goods  
Insurance (house/contents)  
**Total household costs**

Monthly	Weekly
\$	\$

## FAMILY COSTS

Child support payments  
School fees/donations  
School uniforms  
Medical costs  
Dental costs  
Prescription costs  
Pet registration  
Veterinary fees  
Clothes and shoes  
Holidays  
Gifts  
Life insurance/superannuation  
**Total family costs**

Monthly	Weekly
\$	\$

	Monthly	Weekly
Total household costs		
Total travel costs		
Total general costs		
Total family costs		
<b>Total costs</b>	\$	\$
<b>Total income</b>	\$	\$
<b>Balance (costs minus income)</b>	\$	\$

Note: Figures on the budget advice form have been supplied by the student. Ara takes no responsibility for their accuracy.