

Application for Academic Assessment Appeal



Student Information

- Complete Section A and submit application to the DCE – AIR within ten working days from the date on which the advice of the outcome of the independent re-mark or other assessment notification was issued.
- You will be advised within ten working days if the appeal is to be heard.

Section A: Student to complete

Student ID:	<input type="text"/>	Phone/email:	<input type="text"/>
Family name:	<input type="text"/>	First names:	<input type="text"/>
Course code:	<input type="text"/>	Course title:	<input type="text"/>
Assessment:	<input type="text"/>		
Signature:	<input type="text"/>	Date:	<input type="text"/>

Grounds for an appeal (select one)

- Additional new and significant information has become available which was not available and could not reasonably have been available to the Head of Department/School at the time of the reconsideration(s)
- There was an irregularity in the assessment process or in the process used to reach the decisions
- An independent re-mark is not appropriate or practicable because the result being appealed involves the assessment of competence in a clinical/work placement

Explanation:

[attach further details on another page if needed at this stage]

Office use only:

Date Received:	<input type="text"/>
Result Entered:	<input type="text"/>
Signed:	<input type="text"/>

Note: for further details on academic appeals please refer to APP505 Assessment Policy section 3.20