

Application for Conceded Pass



You may apply for a conceded pass where there is considerable evidence that marginal failure (45-49%) in one course is compensated by good overall performance.

Section 1: Learner to complete

Complete the top section of this form and arrange a meeting with the Programme leader who will arrange completion of the sections below.

Personal Details

Family Name	<input type="text"/>	First Names	<input type="text"/>
Student ID	<input type="text"/>	Preferred Name	<input type="text"/>

Course Details

Course Code	Course Name
	<input type="text"/>

Signature

Learner	<input type="text"/>	Date	<input type="text"/>
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Section 2: Programme leader to complete

Assessment Details

Details of learner's grades

No	Assessment Type	Semester/ Year	Weighting %	Grade %

To be eligible for a conceded pass, the learner must have either: (select option that applies)

Fulfilled the minimum course requirements (e.g., assignments, practical work), but failed narrowly to achieve the standard required over all assessments

Completed most but not all of the required work at an acceptable level. The Faculty delegated committee must be satisfied that the learner has worked conscientiously and is worthy of special consideration.

Eligible for progression to a higher level

Yes

No

Comments:

(please provide evidence as to how the above decision was reached)

Section 3: Department Delegated Committee

Signatures

Dean of Faculty	<input type="text"/>	Date	<input type="text"/>	Approve	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Portfolio Manager	<input type="text"/>	Date	<input type="text"/>	Approve	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Portfolio Manager	<input type="text"/>	Date	<input type="text"/>	Approve	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Portfolio Manager (External)	<input type="text"/>	Date	<input type="text"/>	Approve	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Faculty	<input type="text"/>		Awarded Pass CON (Conceded Pass)		Yes <input type="checkbox"/>	No <input type="checkbox"/>

Please note: Original to be given to the student and a copy to be retained by Programme leader.